



Responsibilities – PRESIDENT

The role of the President is to provide the principle leadership and responsibility for the organisation and the Committee.

- 1) Chair Committee meetings ensuring that they are run efficiently and effectively.
- 2) Chair Monthly Nautilus Club meetings.
- 3) Act as a signatory for the Club in all legal purposes and financial purposes.
- 4) Regularly focus the Committee's attention on matters of Club governance that relate to its own structure, role and relationship.
- 5) Periodically consult with Committee members on their role, to see how they are going and help them to optimise their contribution.
- 6) Work with the Committee to ensure:
 - a) The necessary skills are represented on the Committee and that a succession plan is in place to help find new Committee members when required.
 - b) Goals and relevant strategic and business plans are developed in order to achieve the goals of the Club.
- 7) Serve as a spokesperson for the Club when required.
- 8) Assist in the development of partnerships with sponsors, funding agencies, local and state government, shared facility users and organisations that are relevant to the goals of the Club.
- 9) Contribute to the Club facebook page, including administration – adding of new members and removal of members who post inappropriate material e.g. spam.
- 10) Prepare and deliver a "President's Report" at the Club AGM (July).